

**Burlington Writers Workshop (BWW)
Meeting of the Board of Directors**

Date: March 18, 2017 at 10 a.m.

Place: 110 Main St. Suite 3C, Burlington, VT

Board of Directors Attendees:

Peter Biello

Walt Mahany

Cynthia Close

Wendy Andersen

Lauren Bender

Rebecca Starks

Terry Cleveland

Guest Attendees:

Etiane George

Board Members not present:

Danielle Thierry

Cathy Beaudoin

1. Minutes from Feb. 26 Meeting Approved
2. Discussion of the role of organizer.

We settled upon a tasks that are essential to the role of the organizer; other tasks may be delegated to committees. Those essential tasks are:

- Public communication (to BWW members and press)
- Handling money (deposits and spending)
- Responsive (answering emails within 72 hours)
- Lead at least one workshop per month

The question of whether the word “organizer” is still appropriate for the leader of the organization. Most board members seemed to agree that the title “organizer” is outdated, but were unsure of the appropriate replacement. “Executive Director” was suggested. No formal vote on this was taken.

3. Mud Season Review updates
 - Poetry team proposal: change group of poets. Will hold off on changing for now to see how the advertising works. Also worth considering what impact paying contributors would have on quantity/quality of submissions. If advertising for submissions does not work, we may first consider paying contributors. If that

doesn't work, perhaps we will need to revisit the frequency with which we publish.

- Consider adding page on mudseasonreview.com listing contributors.
4. Action on next organizer
 - Board members discussed which candidates to invite to serve as board members.
 - If those two candidates declined, we will solicit nominations from workshop members. We will also look at past workshop leaders.
 5. Waitsfield space
 - Peter will reach out to Mary Kathleen Mehuron and ask her what the need is in Waitsfield. It seems as though if there's no current demand (meaning: if she only wants to bring existing members to her space, not bring non-members into the BWW fold), we do not need to proceed. We do not want to siphon attendees from Montpelier or Burlington, but we may be inclined to respond to a specific need.
 6. Role of committees
 - To be discussed next meeting. Danielle would likely want to be involved in this.
 7. Next meeting
 - Need to check with Danielle, hopefully 4/8 or 4/15.
 8. Official secretary.
 - Rebecca and Cynthia agreed to split this task.
 9. Other business
 - None at present.